

LITTLEHAMPTON & DISTRICT CAMERA CLUB

Friendly photography

RULES and CONSTITUTION

As amended and approved at the Annual General Meeting on 25 April 2001, at a Special General Meeting on 18th July 2004 and at the Annual General Meeting on 19th April 2017.

1 RULE 1

- 1.1 The Club shall be called the Littlehampton & District Camera Club and shall be affiliated to the Photographic Alliance of Great Britain (PAGB) through any local photographic Federation or Association which is recognised by the PAGB.

2 RULE 2

- 2.1 The object of the Club is to promote the study and practice of photography.

3 RULE 3

- 3.1 No person shall be recognised as a member until that person's annual subscription has been paid.
- 3.2 Each member shall subscribe an annual amount as decided by the Committee and confirmed at the Annual General Meeting.
- 3.3 Membership shall be open to all who are interested in the furtherance of the object of the Club.
- 3.4 Members may bring friends to the Ordinary Meetings of the Club on payment of a Visitor's Fee to be decided by the Committee and confirmed at the Annual General Meeting.
- 3.5 The Club, through the Committee, may elect Life Members at its discretion.

4 RULE 4

- 4.1 Management of the Club shall be vested in a Committee consisting of the Chairman, Vice-Chairman, Secretary, Treasurer, Programme Secretary, Competition Secretary, Outings/Social Secretary, Publicity Officer and up to three ordinary members, all of whom shall be elected annually by ballot at the Annual General Meeting.
- 4.2 Five members of the Committee shall form a quorum.
- 4.3 The Committee shall have the power to co-opt members for any specific purpose and shall appoint an Auditor.

5 RULE 5

- 5.1 The Secretary shall call a Special General Meeting, which may be convened as part of an Ordinary Meeting, upon receipt of a request in writing, signed by at least five members, stating the reason for the Special General Meeting. Thirteen days' notice shall be given.

6 RULE 6

- 6.1 Subject to Rules 8 and 10, resolutions shall be carried by a majority of members present and voting. The Chairman shall hold a casting vote in the event of a tie.

7 RULE 7

- 7.1 An account in the name of the Club shall be held at a local bank. Cheques for payment shall be signed jointly by the Treasurer and one of two other appointed officers.

8 RULE 8

- 8.1 No alteration or addition to these rules shall be made except at the Annual General Meeting, or a Special Meeting called in accordance with Rule 5, and any such proposal must reach the Secretary thirteen days before the date of the Meeting.
- 8.2 On a vote being taken on a proposal to make any alteration or addition to Rule 10 or to replace or cancel Rule 10, the proposal shall fail unless a majority of at least two thirds of the members vote in favour. For this purpose, the Secretary may accept proxy votes in writing from members unable to attend the meeting.

9 RULE 9

- 9.1 Any contingency not covered by these Rules shall be left to the discretion of the Committee.

10 RULE 10

- 10.1 Any proposal for the dissolution of the Club shall be dealt with at a Special General Meeting which has been convened according to Rule 5.
- 10.2 The quorum for a Special General Meeting to consider the dissolution of the Club shall be not less than one half of the members present throughout the meeting
- 10.3 On a vote being taken on a proposal to dissolve the Club, the proposal shall fail unless a majority of at least two thirds of the members vote in favour. For this purpose, the Secretary may accept proxy votes in writing from members unable to attend the Special General Meeting.
- 10.4 If a proposal to dissolve the Club is approved in accordance with the other provisions of this Rule, the Committee shall as soon as possible, or at such future date as may be specified in the proposal, proceed to realise the assets of the Club and,, after discharge of all liabilities, shall pay the balance in equal shares to all the members of the Club, including Life Members, as certified by the Treasurer and Auditor of the Club, as at the date the request for a Special General Meeting to consider dissolution of the Club was received by the Secretary.

11 DOCUMENT HISTORY

Version Number	Changes	Approvers	Date
2	<ol style="list-style-type: none">1. The document format and numbering system has been changed.2. Rule 1 amended to allow the Club to choose any local PAGB affiliated regional federation instead of the Surrey Photographic Association.	AGM Resolution 1	19/04/2017